

## The Vestry of Calvary Episcopal Church

### Meeting Minutes

December 15, 2020

#### Term Expires:

#### January 2021

Jim Kidda  
Frank Lemkowitz  
Missy Marek  
David Taylor, Clerk  
Oscar Lozano, Jr. Warden

#### January 2022

Eric Cain  
Angela Cooley  
Don Whitehead  
Amber Zentis, Sr. Warden

#### January 2023

Susan Grotte  
Tim Hillis  
John Ondrusek

Welcome Incoming Vestry: Paula Grossman, Debra Hilbert, Christian Iversen, John Johnston, Philip Zanghi

Absent: Missy Marek, Eric Cain

#### ***Staff to the Vestry***

Fr. Ralph Morgan, *Rector*  
Christian Iversen, *Treasurer*  
Bill Daw, *Chancellor*

1. Call to Order: Due to technical issues, the combined online and in-person meeting began at 6:08 PM.
2. Opening prayer: Fr. Ralph opened the session in prayer.
3. Review & Approve Minutes: Minutes were approved following a motion by John Ondrusek, seconded by Don Whitehead.
4. Treasurer's Report – Christian Iversen
  - a. YTD Financials: YTD pledge and plate offerings are below budgeted amount and the expenses are also considerably lower than budgeted. Net year-to-date is positive \$30,906.00. Additionally, the General Operating Account still has \$189,472.68, a comfortable amount. This report was accepted following a motion by Angela Cooley, seconded by David Taylor.
  - b. 2021 Budget recommendation: Confirmed pledges so far total \$320,540.00 of which \$22,800.00 reflects new pledges. The 2021 budget anticipates 94% of last year's pledges, together with the new pledges, to total \$541,000.00 in pledges. The 2021 budget also projects \$60,000.00 in plate offerings. The 2021 budget passed unanimously following a motion by John Ondrusek, seconded by Jim Kidda.

1. Creating new restricted accounts: John Ondrusek informed the vestry that the Aeolian Skinner organ will at some future point require replacement of sheepskin stopper covers and other refurbishment, which must be done on all the thousands of pipes simultaneously and could

be a very expensive job. John Ondrusek proposed that separate restricted accounts for this project and for future technology upgrades be developed using start up monies from the Capital Maintenance Fund. The motion was tabled until it could be addressed in January by the new vestry members.

5. Rector's Report – Fr. Ralph Morgan

a. Stewardship Annual Giving Update: Cards have been received pledging \$320,540.00, of which \$22,800.00 are new pledges. Some have not yet submitted their pledge cards.

b. Worship Update: The greening of the church will occur after the 10:30 service on December 20. Christmas services will be family services at 5:00 PM, 7:30 PM and the traditional Rite I service at 10:30 PM then Christmas Day at 5:00 PM (Rite II). Rite I and Rite II services will both be videotaped. There will be no services the next day (Saturday), but services will resume Sunday December 27. VPODs are needed for these services. Overflow congregations are anticipated, and there are plans to open the parish hall to accommodate them, depending on pandemic precaution plans.

c. VPOD Schedule: Fr. Ralph will send out a VPOD schedule in which all slots will be assigned and it will be up to vestry members to find replacements if they can't serve on certain days. Each vestry member will be assigned a partner, who is to partner with them for VPOD duties as well as be a prayer partner, praying together at least once a month but preferably weekly. The first year vestry members will be partnered with third year vestry members to learn from them and the second year vestry members will be partnered among themselves.

d. Ministry Map: Rather than having to participate in the areas of ministries, Vestry members will be assigned areas of ministry on which to submit reports on a monthly basis. If there is no news to report, vestry members should simply indicate as such.

Reports/Projects/Action

1. Senior Warden: Amber Zentis

a. Church Annual Meeting January - reports due January 7. Vestry members are required to attend. Reports should be turned in a week in advance.

b. Myers Endowment Meeting will be held at 9:00 AM on Saturday, December 19.

2. Junior Warden: Oscar Lozano

a. Stained Glass Windows Protection: All frames and windows are completed except the Risen Christ window, around which more rotten wood was found. CNC Roofing has been hired to replace the rotten wood.

b. Parish Hall and Solarium: The sexton and the junior warden worked together to tile and plaster the coffee bar wall, which lacks only the trim at this point.

c. Worship Sound Board: Live broadcasts have been improving and there is now a video feed to the parish hall from the sanctuary.

d. Ideal Impact: The total \$76,803.00 due to Ideal Impact which is paid by 80% of energy savings monthly was paid down by \$394.00 for November yielding a current balance of \$69,055.00.

**Old Business:** Frank Lemkowitz mentioned again that he feels the mobile phone Church Life app should include photographs of parishioners with their other information to facilitate familiarity among parishioners. Fr. Ralph will look into whether this can be done administratively or has to be done individually by parishioners.

**New Business:**

- a. Sanctuary foundation concerns: Fr. Ralph brought to the vestry's attention that the foundation sags toward the center of the altar area. The junior warden will find a structural architect to evaluate the problem and make recommendations.

Voluntary Remarks: None.

Closing Prayer: A closing prayer was said.

Adjournment: The meeting adjourned at 7:06 PM followed by the vestry dinner.

Submitted by / David Taylor, Clerk